

## ***BINEGAR PARISH COUNCIL***

Minutes of the meeting held on 7 March 2017 in the Memorial Hall at 7:30 pm

**Present:** Jon Abbott (Chair), Philip Blatchford, Cath Law, Phil Roberts, John Scadding and David Stone.

**In attendance:** Diane Abbott (Clerk), Cllr J Carter, Cllr R Carter, Byron Osborn, Richard Priestley, Paul Sharp, Celia Sturgeon and John Sturgeon.

1.	<p><b>Apologies for absence</b> It was <b>RESOLVED</b> to accept an apology for absence from Richard Higgins.</p>	
2.	<p><b>Chair's Announcements</b> The Chair read out a police report which included sheep on the road and a suspicious vehicle. He stated that he had received a complaint from a parishioner regarding the behaviour of the hunt. John agreed to report details back to the Hunt Master.</p> <p>The Chair welcomed visitors and announced that the meeting would take Item 12.4 after Item 4.</p>	JS
3.	<p><b>Declarations of interest</b> There were no declarations of interest.</p>	
4.	<p><b>Minutes</b> It was <b>RESOLVED</b> that the Minutes of the 7 February 2017 meeting be signed as a correct record.</p>	
5.	<p><b>Matters arising from the Minutes</b></p> <p><b>5.1 Highways and footpaths</b> The meeting noted that the following Highways items had been reported and remained outstanding:</p> <ul style="list-style-type: none"> <li>• Turner's Court/Emborough Lane junctions: curb edge – ref 298489 (Nov 16)</li> <li>• Roemead Lane: broken road sign – referred to Mendip (Jun 16)</li> <li>• Binegar Lane/A37 junction: missing street sign – referred to Mendip (Nov 15)</li> <li>• A37 viaduct – ref 298490 (Feb 17)</li> <li>• Overgrown hedge on right hand-side at bottom end of Turners Court Lane (Feb 17) - Philip undertook to chase this item.</li> </ul> <p><b>5.2 Planning applications and appeal</b> <b>2016/2573/FUL</b> – Alfie's Retreat BA3 4UA – Compliance with planning conditions The meeting noted there was nothing further to report.</p> <p><b>2016/2909/OTS</b> – Land off Station Road BA3 4UQ – Development of 17 houses The meeting noted this application had been refused.</p> <p><b>5.3 Proposal from BT to remove public telephone box from Turner's Court Lane</b> The meeting noted there was no published response to BT from Mendip District Council.</p> <p><b>5.4 The Great British Spring-clean</b> The Chair thanked Phil for his efforts and Phil informed the meeting that seven bags of rubbish had been collected from around the villages.</p> <p><b>5.5 NHS health checks for parishioners</b> The Clerk and Cath informed the meeting that arrangements were in place and bookings could be made via a web link. The Clerk asked the meeting to inform parishioners of the checks.</p>	PB
6.	<p><b>Local government report</b> The meeting welcomed Cllrs John and Rachel Carter who spoke about the Mendip <i>SHAPE</i> lottery.</p>	

	Rachel informed the meeting that tickets can be purchased on line for £1.00. All profits would go to local causes and it was important to raise awareness. The Clerk suggested that it could be promoted through the Parish magazine.	
7.	<b>Planning applications</b> There were no applications to consider.	
8.	<p><b>Financial matters</b></p> <p><b>8.1 Financial Control</b> The meeting received and noted a summary of the Council's accounts</p> <p><b>8.2 Receipts since last report</b> The meeting noted the following receipts</p> <ul style="list-style-type: none"> <li>• Adams - Brittain memorial £60.00</li> <li>• Co-op - Neilson memorial £90.00</li> <li>• Anonymous donor – small multiplay £2,000.00</li> <li>• Emery – I Caley interment - £100.00</li> <li>• D Abbott – BT Openreach – Wayleave - £105.84</li> </ul> <p><b>8.3 Standing order payments since last report</b></p> <ul style="list-style-type: none"> <li>• £XXX.XX - Parish Clerk salary February – confidential</li> </ul> <p><b>8.4 Approval of cheque payments</b> The meeting noted and approved the following cheque payments</p> <ul style="list-style-type: none"> <li>• SLCC annual subscription £67.00</li> <li>• Andy J Hague Limited – Let's Celebrate cinema hire deposit £100.00</li> </ul>	
9.	<p><b>2016-17 year-end financial arrangements</b></p> <p><b>9.1 Asset Register</b> The meeting noted the asset register. The Clerk informed the meeting that the newly installed Birds Nest swing and surfacing had been added. David stated that the old bus shelter on the A37 at Old Down was missing as a physical asset The Clerk informed the meeting that she would look into amending the register.</p> <p><b>9.2 Risk Assessment of Internal Controls</b> Cath informed the meeting that an assessment had taken place and a couple of points had arisen:</p> <ol style="list-style-type: none"> <li>1. Under Asset controls – insurable risks <i>Binegar Playing Fields Group</i> need replacing with <i>Parish Council</i>. The Clerk undertook to make this amendment.</li> <li>2. Bank Reconciliations – Reconciliations are reviewed and approved by a Councillor annually – Philip undertook to make this review.</li> </ol>	DA  DA PB
10.	<b>Leased land and wayleaves</b> The meeting noted that bills had been raised and would be sent this week.	DA
11.	<b>Henry Martin and village celebration</b> The meeting received an up-date from Jon on progress and planning arrangements for the event.	
12.	<p><b>Project updates</b></p> <p><b>12.1 Village signposts (PR/DA)</b> The Clerk informed the meeting that there was no further update.</p> <p><b>12.2 Cemetery Shelter (RH/JA)</b> Jon stated that ground works were expected to start at the end of the month and that timber had also been ordered.</p> <p><b>12.3 Binegar Bottom planting, clearing and woodland management plan (JS/PB)</b> John informed the meeting that further clearing had taken place and the working party had reached about half way. All are welcome to join the Sunday morning work party.</p>	JS

	<p><b>12.4 The Fair Field</b> (with DS) Reverend Richard Priestley outlined the PCC's plans to purchase the Fairfield.</p> <p><b>12.5 Dementia-friendly villages (with DA)</b> The Clerk and Cath reported that Monday 27 March had been set to run two <i>Dementia Friends</i> sessions in tandem with free <i>NHS Health Checks</i> and that the event has been publicised.</p> <p><b>12.6 Village history plaques</b> The Chair suggested that this item should be removed from the agenda until further plaque sites were identified. The meeting agreed there were no further up-dates.</p>	DA
<b>12</b>	<p><b>Playground</b> The meeting received a report from the Clerk on playground inspections and maintenance based on the two expected reports.</p> <p>Philip suggested that collars should be put around the bases of wooden uprights to prevent strimmer damage. The Clerk undertook to look into costs.</p> <p>The Clerk informed the meeting that work is expected to start on the small multi play within the next eight weeks.</p>	
<b>13</b>	<p><b>Parish Council Land</b> The meeting discussed a proposal from the Council's land agent regarding Council land. It was agreed that further information was required before a decision could be made.</p>	
<b>14</b>	<p><b>Annual Parish Meeting</b> The Chair stated that the Annual Parish Meeting is the Council's meeting with parishioners. Following the success of last year's meeting it was agreed that the same format should be used this year. The Clerk undertook to make arrangements.</p>	DA
<b>15</b>	<p><b>Staff appraisal</b> The meeting noted that the Richard and Cath would undertake the Clerk's appraisal on 24 March.</p>	RH CL
<b>16</b>	<p><b>Training</b> Philip asked if any IT training (Getting up to Speed) was available. The Clerk undertook to investigate.</p>	DA
<b>17</b>	<p><b>Events attended</b> There were no reports of events attended.</p>	
<b>18</b>	<p><b>Highways and rights of way</b> The following was reported:</p> <ul style="list-style-type: none"> <li>• A37 Viaduct</li> <li>• Tape Lane road cleaning</li> <li>• Pot hole junction of Tape Lane and Oakhill Road by the old chapel</li> </ul>	DA
<b>19</b>	<p><b>Next meeting and future dates</b> The Council noted the next meeting was on 4 April 2017 at 7 30 pm in the Memorial Hall.</p> <p>2017 meetings – 2 May, 6 June, 4 July, 5 September, 3 October, 7 November, 5 December.</p>	

The Chair closed the meeting 8.16pm.