



BINEGAR PARISH COUNCIL

Minutes of the meeting held on 5 June 2018 in the Memorial Hall at 7:30 pm

Present: Jon Abbott, Philip Blatchford (7.40pm), Richard Higgins (Chair), Cath Law, Phil Roberts, John Scadding and David Stone.

In attendance: Diane Abbott (Clerk), Cllr John Carter, Cllr Rachel Carter and Paul Sharp.

1	Apologies for absence There were no apologies for absence.	
2	Chair's Announcements The Chair reported interest from three broadband providers: <ul style="list-style-type: none"> ▪ <i>Truespeed</i> – with a presentation on Thursday 7 June at 7:00pm in the Memorial Hall ▪ <i>Gigaspeed</i> - working in partnership with Connecting Devon & Somerset. ▪ <i>Voneus</i> – fibre broadband to Holy Trinity Church with wireless service from this hub with income to the church as a result <p>No councillor expressed interest in joining the Association of Local Councils members' committee.</p> <p>The Chair noted that the July meeting of the Parish Council would take place on Tuesday 17 July.</p>	All
3	Declarations of interest There were no declarations of interest.	
4	Minutes It was RESOLVED that the Minutes of the 1 and 10 May 2018 be signed as a correct record.	
5	Matters arising from the Minutes <ol style="list-style-type: none"> 1. Planning applications - 2016/2573/FUL – Alfie's Retreat BA3 4UA The meeting noted approval of this application. The Chair stated that Mendip's Chief Executive Officer had not replied to the 8 May letter. Cllr Carter urged pursuit of a response. 2. Proposed permissive footpath between Binegar Bottom and footpath SM3/16 Philip put forward five options for the future status of the footpath. After discussion, the meeting agreed to write to the owner with a proposal. 3. Protection of verges The meeting agreed that this item required no further consideration. 4. A37 Street Cleaning Phil informed the meeting that he had received clarification of the street cleaning regime undertaken by the quarry and that no further action was required. Phil reported A37 residents' expressed concern over dust and pollution levels. The meeting supported their proposal to seek monitoring. 5. Bus route 173 Philip informed the meeting that trees along the route had been cutback and that he would partake in a further run with <i>First Bus</i> for any final trimming. He reported that <i>First Bus</i> proposed to phase in the double deck buses. 	RH DA



	<p>6. Five-year inspection of cemetery and graveyard – 2 June 2018 The Chair circulated the audit results. He stated that two memorials required immediate temporary support and a further eleven required annual monitoring. The Chair thanked Jon, Phil and David for their assistance.</p> <p>7. Annual weed control programme Philip informed the meeting that he and Gus Halfhide planned to undertake the annual weed control programme on Friday.</p> <p>8. Highways: trees on Tellis Lane railway bridge The Clerk stated that she had contacted <i>Historical Railways Estate</i> that confirmed it inspected trees on bridge decks annually. It noted that trees growing along bridge wing walls were the responsibility of the landowners.</p> <p>9. Matters arising from the Annual Meeting The meeting considered five suggestions that had been made:</p> <ul style="list-style-type: none"> • Creation of parking in front of the playground In discussion, members drew attention to the Hall’s car park with its access the playground. The meeting agreed that a car park on the verge of Binegar Lane would detract from the area’s amenity and pose a risk to children leaving the playground. The meeting also noted that the Hall’s management planned to enlarge its carpark. • Reminders to parishioners when clean-ups and playground maintenance work parties take place It was publicise these earlier in future. • Twice yearly road sweeps Cllr Carter suggested parishioners should be encouraged to maintain their road frontages. The Clerk undertook to include this suggestion in the next Parish magazine report. • Make over the area around the Turners Court Lane phone box Philip undertook to clean the phone box. • Install a water supply to the cemetery After discussion, the meeting agreed to seek a cost to supply mains water and compare this with a proposal from Philip to install a larger container to collect rainwater and pipe this closer to the cemetery. 	<p>PB</p> <p>DA</p> <p>DA</p> <p>PB</p> <p>DA RH</p>
6	<p>Police report The meeting received and noted a report from PCSO Sheila Thompson.</p>	
7	<p>Local government reports Cllr John Carter informed the meeting of plans to access the field at the end of Dalleston, owned by Mendip District Council, in order to tidy up the field and its boundary.</p>	
8	<p>Planning applications and issues The meeting noted there were no planning applications for consideration.</p>	
9	<p>Financial Matters</p> <p>1. Financial position The meeting noted the financial position to date. The Clerk reported that she had submitted the annual VAT reclaim.</p> <p>2. Receipts since the last report:</p> <ul style="list-style-type: none"> £1,000.00 – Land rent – Mr A Selway £100.00 – Adams Memorials – engraving for the Matthews family £50.00 – K Hanmer – engraving for the Burr family 	



	<p>Receipts continued £120.00 – Allstone Memorials – for the Young family £60.00 – Class Motor Services – Wayleave</p> <p>3. Standing order payments noted since the last report: £xxx.xx – Parish Clerk – May salary £656.22 – Grass cutting April – payment 1/7</p> <p>4. Cheque payments authorised: £50.00 – Tennyson Insurance Ltd – Additional insurance fee £348.00 – Primrose Garden Maintenance – Playground turving red train £150.00 – Primrose Garden Maintenance – Playground turving large multiplay £90.84 – Somerset Association of Local Councils – Membership fee £15.88 – Clerk– Out of pocket expenses for annual Parish Meeting £82.94 – J Abbott – Out of pocket expenses for playground maintenance £225.00 – Browning Limited – Internal audit</p>	
10	<p>2017-18 Annual Governance and Accountability Return (AGAR)</p> <p>1. The meeting received and noted the <i>Annual Internal Audit Report</i> 2. The meeting received and RESOLVED to approve the <i>Annual Governance Statement</i> 3. The meeting received and RESOLVED to <i>approve the Accounting Statements</i> 4. The meeting noted the dates for electors to exercise rights relative to the annual accounts</p>	
11	<p>General Data Protection Regulations 2018 (GDPR)</p> <p>The Chair informed the meeting that he and the Clerk had attended a GDPR training session. The meeting received and considered the following documents:</p> <ul style="list-style-type: none"> ▪ Personal data log ▪ Privacy Policy ▪ How long we keep records <p>The meeting RESOLVED to adopt these documents as the Parish’s Data Protection Policy.</p> <p>The meeting noted that the Council now needed consent from each of those on its email list.</p>	DA
12	<p>Projects</p> <p>1. A37 road improvements for Gurney Slade <i>Village nameplates</i> The meeting noted that the designs for the village nameplates from County Council were imminent. Cath undertook to obtain the Parish Crest pantone colours.</p> <p><i>Pedestrian safety and the collapsed field boundary on A37</i> The Chair reported that he had spoken to owner of the field adjacent to the A37 who had undertaken to visit to assess the boundary position. The meeting noted that Highways had also cleared silt and weeds from the footpath making it safer to use.</p> <p>Phil reported he awaited a date from Cllr Mike Pullen to meet regarding speeding traffic.</p> <p>Traffic speed and volume information The Chair reported that, during the previous week, Highways had taken down the radar tracker installed for 10 days and uploaded its data for analysis. He expected a report in the near future and that this would inform future actions.</p>	RH PR RH



	<p>Binegar Bottom John informed the meeting that RM Penny would start works in the next week. When complete, John and Paul Sharp would commence work on the North side. The Chair informed the meeting that he was awaiting a response from a manufacturer of interpretation boards.</p> <p>Drainage ditch by Gurney Slade Stores Jon informed the meeting this item was ongoing.</p> <p>Daffodils on verges (village entrances and elsewhere) The Chair stated this item was ongoing.</p> <p>Holy Trinity Churchyard The meeting agreed to prepare tenders for the yew tree pruning.</p> <p>Historic village sites / interpretative panels The meeting noted that work would continue to create an interpretative panel for Binegar Bottom</p> <p>Dementia-friendly community events Cath reported an approach to assist in organising a dementia support group.</p> <p>New website The Chair informed the meeting he been in discussion with the Vice Chair and Clerk regarding a new website and that he had drafted a contents list and structure.</p> <p>Projects without parish funds The Chair informed the meeting that a National Lottery grant application grant had been drafted to fund a new playground fence.</p>	RH RH RH
13	<p>Playground The meeting received and noted the playground report. Jon thanked John, Richard and John Sturgeon for their support on the maintenance day and additionally thanked David for repainting the red train. He stated that the annual RoSPA safety inspection was due to take place in June.</p>	
14	<p>Events attended The Chair informed the meeting that he and the Clerk had attended the GDPR training.</p>	
15	<p>Highways and rights of way The following were put forward for report: pot holes on Tellis and Highcroft Lanes</p> <p>In response to David, Jon reported that the finger collar on the Whitnell Lane sign needed to be split to allow fitting. David undertook to make contact with a professional able to assist.</p>	DA
16	<p>Dates for the next and future meetings To note the next meeting would take place on 17 July 2018 in the Memorial Hall</p> <p>Future meetings 2018-19: 4 September, 2 October, 6 November, 5 February, 5 March</p>	

The Chair closed the meeting at 8.30pm