



## BINEGAR PARISH COUNCIL

Minutes of the meeting held on 5 March 2019 in the Memorial Hall at 7:30 pm

**Present:** Jon Abbott, Philip Blatchford, Cath Law, Richard Higgins (Chair), Phil Roberts, John Scadding and David Stone.

**In attendance:** Diane Abbott (Clerk), Cllr John Carter and Paul Sharp.

1	<b>Apologies for absence</b> There were no apologies for absence.	
2	<p><b>Chair's Announcements</b></p> <p><b>1. Police report</b> The Chair relayed PCSO Nell's report for February. The meeting agreed to circulate future reports to parish councillors.</p> <p><b>2. May meeting date</b> In light of local elections, councillors agreed to move the May meeting date to Tuesday 14 May.</p> <p><b>3. Completion of village name plates</b> The Chair informed the meeting that outstanding electrical work was scheduled for 15 March.</p> <p><b>4. Fingerposts</b> The Chair stated he was seeking a cost to refurbish the finger post on the B3135 at the junction with Whitnell Lane. He stated that it had not proved possible locally to fit a new finger post and that professional attention was required.</p> <p><b>5. A37 radar monitoring</b> The Chair reported he had received traffic volume and speed data from the recent monitoring.</p>	DA  All
3	<b>Declarations of interest</b> There were no declarations of interest.	
4	<b>Minutes</b> It was <b>RESOLVED</b> to sign the Minutes of the 5 February 2019 meeting as a correct record.	
5	<p><b>Matters arising from the Minutes</b></p> <ol style="list-style-type: none"> <li><b>2018/2376</b> – Old Down Caravan site – Application to allow continuous occupation Determination pending</li> <li><b>18/0034</b> – The Portway, BA3 4UA – Appeal against enforcement order Appeal pending outcome of 2019/0035</li> <li><b>2018/3078</b> – The Batch, Highcroft Lane BA3 4PT – Erection of house Application refused</li> <li><b>2019/0035</b> – Outline planning permission to erect an agricultural workers dwelling. Determination pending</li> <li><b>2019/0111</b> – Marchants Hill House, Portway Lane, BA3 4TZ – Listed building changes Determination pending</li> <li><b>2019/0161</b> – The Batch, Highcroft Lane BA3 4PT – Barn conversion application Determination pending</li> </ol>	
6	<b>Local government reports</b> Cllr John Carter stated that there was no matter of note to report.	



7	<b>Planning applications and issues</b> There were no applications to consider.	
8	<b>Financial matters</b> <b>1. Financial position</b> The meeting noted the financial position to date. <b>2. Receipts since last the report</b> The meeting noted the following receipts: £1,000 – Selway – Land rent £1,000 – The Sperring Charity – Playground fence <b>3. Standing order payments since the last report</b> The meeting noted the following standing order payments: £xxx.xx – Parish Clerk – February salary payment <b>4. Approval of cheque payments</b> The meeting approved the following cheque payments £ 247.62 – R Higgins expenses £13.92 – D Abbott – 24 x 2 <sup>nd</sup> class stamps	
9	<b>2018-19 financial year-end arrangements</b>  Cath reported that she had undertaken the annual risk assessment of internal controls and that she had identified no risks. Accordingly, it was <b>RESOLVED</b> that the Chair and Clerk might sign the Statement of Internal Control for 2018-19.	DA
10	<b>2019-20 financial year plan</b>  The Clerk presented an asset register for 2019-20. Following consideration, the meeting <b>RESOLVED</b> to approve the asset register	
11	<b>Leased land and wayleaves</b>  The meeting noted that the Clerk had prepared bills for land rent and wayleaves.	DA
12	<b>Annual meeting with parishioners – May 2019</b>  The meeting agreed to hold the annual parish meeting on Thursday 16 May from 18:00 to 19:30. Councillors agreed the format of an exhibition, engagement with parishioners and refreshments.	DA
13	<b>Playground</b>  The meeting received and noted the monthly report. Jon reported concerns about ash die back and asked playground inspectors to be vigilant of any change to the large ash tree in the playground.  The Clerk informed the meeting that, following successful funding raising, she had placed an order for the replacement fence to Binegar Lane.	All
14	<b>Projects</b> <b>1. Gurney Slade A37</b> The Chair reported receipt of traffic monitoring data from 31 January to 11 February. He undertook to analyse the data and compare it with data from May 2108. The meeting could then consider the issue at the April meeting.	RH



	<p><b>2. Drainage ditch by Gurney Slade Stores</b> The Chair informed the meeting that Ashwick Parish Council was to consider this matter at its March meeting. The meeting discussed options and suggested shared maintenance with Ashwick funding a programme of weed control in the interior ditch and Binegar funding a planting and maintenance scheme for the roadside verge.</p> <p><b>3. Holy Trinity Churchyard</b> The Clerk stated that felling the churchyard conifer was scheduled for Friday 8 March.</p> <p><b>4. Binegar Bottom conservation</b> John tabled a report on Binegar Bottom with proposals for protecting the southern area from vehicular intrusion and starting to develop the northern area. David undertook to engage once again with the owners of the railway line and attempt to secure agreement for the creation of a public footpath.</p>	DS
15	<p><b>Death of a member of the Royal family or a similar national figure</b></p> <p>The Chair reported that Mendip District Council had shared its protocol for the event of the death of a senior national figure. It had invited each parish to consider if there were arrangements for it to make. The meeting considered the possibility of opening a book of condolence and creating a place for floral tributes. After discussion, the meeting agreed to advise parishioners of the arrangements available in Wells or Shepton Mallet.</p> <p>The meeting also agreed to draw the matter to the attention of the parochial church council.</p>	DA
16	<p><b>Events attended</b></p> <p>The meeting heard reports from Diane, Richard and Jon on the <i>Mendip Parish Forum</i> of 28 February.</p>	
17	<p><b>Highways and rights of way</b> The following were reported:</p> <ul style="list-style-type: none"><li>• Broken road sign and pot holes on Tellis Lane (already reported)</li><li>• Broken sign on Roemead Lane</li><li>• Damaged reflectors on Station Road</li></ul>	
18	<p><b>Staff appraisal</b></p> <p>Councillors noted the Clerk's annual performance appraisal and the recommendations arising from it. The meeting <b>RESOLVED</b> to approve the resulting changes to the Clerk's terms and conditions of service.</p>	
19	<p><b>Dates for the next and 2019 meetings</b> To note the next meetings were 2 April then 14 May, 16 May (annual meeting with parishioners), 11 June, 2 July, 3 September, 1 October, 5 November, 3 December.</p>	

The Chair closed the meeting at 8.12pm