



BINEGAR PARISH COUNCIL Annual Report 2017-18

A highlight of our year was the dedication of the **Cemetery lych gate**, built by local craftsmen. A generous donation from Mr and Mrs Wilcox paid for the work. Many admire the gate that makes a graceful cemetery entrance. The Parish Council was able to invest in a smart, new boundary fence to complement the gate.

This year, we spent thousands we fundraised last year! The **playground** benefitted most with an exciting new multiplay and bright yellow 'zingos' for the little ones. The red train also got a fresh safer surface. Thank you *National Lottery, Sperring Trust* and the host of other donors. We monitor playground safety and must thank our volunteers. Will you help and join our rota?

What fun we had at our July **Let's Celebrate!** It brought us all together and honoured our Boer War hero, Henry Martin. Robert Wilcox and Andy Sanders educated us with the story of Rorke's Drift, we watched *Zulu. Zulu Dawn* and *Lion King* and threw a big party. Thank you *National Lottery*, Jon Abbott and his team!

At our last Annual Meeting, you said **road safety** on Gurney Slade's A37 was the priority. It took the year to get a grip on this. Do anything to a road and you get tied up in red tape! We bid for a highway improvement scheme; sadly, we failed. However, we did smooth the way for new village name signs, accurate speed data and better pedestrian safety. Practically, we opened up a route from the A37 crossing along Woodside Terrace that, for the first time, gives wheelchair users safe passage towards the Memorial Hall.

A few villagers gave their time freely to **Clean for the Queen** last autumn and this spring. Organiser Phil reported that parts of the villages were cleaner than last year but Colin Maidment showed how A37 drivers still dump loads of rubbish.

We know **Kevin Seymour** best as our postman for nine years. In October, County Chairman William Wallace gave Kevin Somerset's *Service to the Community Award*. Kevin's cheerful attitude, helpful approach, kindness and concern made him both an honorary parishioner and a worthy award winner.

Work continued under John Scadding (with Paul Sharp, footpaths officer) at **Binegar Bottom** John worked with the *Farming and Wildlife Advisory Group* to plan works to create so-called leaky ponds. By managing peak surface water flows, they will help prevent flooding downstream in Gurney Slade. John won a £4,000 grant from *Somerset Rivers Authority* to carry out the work.

Our aim is to improve where we live. Often this means **small things**. This year, Cath organised free NHS health checks; Philip and Gus Halfhide sprayed herbicide on roadside weeds; David started to negotiate an important extension to our footpath network. We got dozens of potholes fixed, took away the traffic island eyesore by Gurney Slade stores and planted it with flowers, kept the cemetery and churchyard mown, renovated three public benches and saved the phone box at Binegar Green!

Mendip District Council consult us on **planning applications** and, on average, we consider one at each meeting. Where a proposal is controversial, we ask for your help. Last year we fought off a speculative housing development but feared the plan might return. It has.

Looking after your interests means scrutinising plans like the one from **Somerset Fire & Rescue**. It puts forward radical changes but ones, we concluded, that meant faster responses in country areas.

Mendip listened to our proposals for the future **development of the village**. Its *Local Plan part II*, published in January 2018, agrees the villages cannot take major development. The plan is now with government inspectors. We hope all goes well allowing Mendip to bring the plan into force this year.

Finally, we must thank Diane, our Parish Clerk, without whom none of this would have happened.

From your parish councillors

Jon Abbott, Philip Blatchford, Richard Higgins, Cath Law, Phil Roberts, John Scadding, David Stone

BINEGAR PARISH COUNCIL

Minutes of the meeting held on 4 April 2017 in the Memorial Hall at 7:30 pm

Present: Jon Abbott, Philip Blatchford (7:50pm), Richard Higgins, Cath Law, Phil Roberts, John Scadding and David Stone.

In attendance: Diane Abbott (Clerk), Tony Griffin, Cllr Mike Pullin (8:20pm), Paul Sharp, Cllr Harvey Siggs (8:20pm).

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| 1. | Apologies for absence There were no apologies for absence. | |
| 2. | Chair's Announcements The Chair announced that Councillors John and Rachel Carter were unable to attend the meeting. He read an invitation to <i>Mendip Community Transport's</i> birthday celebration. John accepted the invitation on behalf of the Parish Council and agreed to attend with Mrs Scadding. The Chair stated there was to be a quiz night on Sunday 9 April to raise funds for the playground. | JS |
| 3. | Declarations of interest Jon declared a personal interest in Item 15. | |
| 4. | Minutes It was RESOLVED that the Minutes of the 7 March 2017 meeting be signed as a correct record. | |
| 5. | Matters arising from the Minutes 5.1 Highways and footpaths The Clerk undertook to pursue the following outstanding matters: <ul style="list-style-type: none">• Turner's Court/Emborough Lane junctions: curb edge – ref 298489 (Nov 16)• Roemead Lane: broken road sign – referred to Mendip (Jun 16)• Binegar Lane/A37 junction: missing street sign – referred to Mendip (Nov 15)• A37 viaduct – ref 298490 (Feb 17)• Tape Lane: road cleaning (Mar 17)• Tape Lane/lane to Oakhill junction: pot hole (Mar 17) 5.2 Planning application 2016/2573/FUL – Alfie's Retreat BA3 4UA – Compliance with planning conditions The meeting noted there was no decision. 5.3 Proposal from BT to remove public telephone box from Turner's Court Lane The meeting noted the BT withdrew this proposal in light of objection from the Parish Council. 5.4 NHS health checks for parishioners The Chair informed the meeting that five parishioners had attended the checks. 5.5 Asset Register: disused bus shelter on A37 at Old Down David stated that he was not aware of the provenance of this shelter. Following discussion, the meeting agreed it was not a Parish Council asset. The meeting then RESOLVED to approve the Asset Register presented by the Clerk to the March meeting. | |

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| | <p>5.6 Parish Council Land The Chair reported that he would meet with the Land Agent and an interested party on 5 April.</p> | |
| 5 | <p>Local government report The meeting welcomed Cllr Harvey Siggs to the meeting at 8:20 pm. Harvey bid farewell as County Councillor and thanked the meeting for its warm welcome over his 12 years in office. He introduced Mike Pullin, a candidate for Mendip Hills in the May County elections.</p> | |
| 6 | <p>Planning applications There were no applications to consider.</p> | |
| 7 | <p>Financial matters 8.1 Financial Control The meeting received and noted a summary of the Council's accounts.</p> <p>8.2 Receipts since last report The meeting noted the following receipts</p> <ul style="list-style-type: none"> • Donation – Horse and Jockey collecting tin (Playground) - £54.00 • SP and AP Coombs – Land rent - £906.50 • Anonymous Donation - £1,000.00 • Mr G Fuzzey – Wayleave - £60.00 • Groundwork UK – Grant - £1,000.00 <p>8.3 Standing order payments since last report</p> <ul style="list-style-type: none"> • £XXX.XX - Parish Clerk salary March – confidential <p>8.4 Approval of cheque payments The meeting noted and approved the following cheque payments</p> <ul style="list-style-type: none"> • Ham & Doultling Stone Company Limited – Lych Gate stone - £1,202.40 • HMRC – Income tax - £153.00 • D E Abbott – Expenses – Dementia Friends Session refreshments - £9.18 | |
| 8 | <p>2016-17 year-end financial arrangements In Philip's absence, the Chair reported that Philip had confirmed that he had checked bank reconciliations and found them correct.</p> | |
| 9 | <p>Insurance The Clerk advised there had been no material change to risk. The meeting noted, therefore, that cover from 1 June would continue with Zurich for the second of the three-year arrangement.</p> | |
| 10 | <p>Henry Martin and village celebration The meeting received an up-date from Jon on progress and planning arrangements for the event.</p> | JA |
| 11 | <p>Project updates</p> <p>Village signposts (PR/DA) The Clerk and Phil informed the meeting that they would be taking the project forward over the coming months.</p> <p>Cemetery Shelter (RH/JA) The Chair reported that work was due to commence and that the stone had been purchased.</p> <p>The Fair Field (with DS) The meeting noted no further involvement was required as the PCC planned to purchase the field.</p> | DA PR RH |

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| | <p>Binegar Bottom (JS/PB) John informed the meeting that clearance of the south side was complete. He gave special thanks to Paul Sharp without whom the project would not be completed. John stated that the next step was to undertake flood mitigation works.</p> <p>John proposed that the grass area on the north site of Binegar Bottom should be the next project.</p> <p>Dementia-friendly villages (with DA) Cath reported that one <i>Dementia Friends</i> sessions had taken place in tandem with the free <i>NHS Health Checks</i>. She thanked the Clerk for delivering the session very well. Cath informed the meeting that she would organise further sessions throughout the year.</p> | <p>JS</p> <p>DA CL</p> |
| 12 | <p>Playground The meeting received and noted the Clerk's report. The Clerk was pleased to report that the new junior multiplay apparatus was shortly to be installed.</p> <p>The Chair suggested a review of outstanding work. He undertook to report on the 2016 annual inspection outstanding. Jon and John undertook to repair the slide steps and sand the posts that required smoothing. The Chair undertook to report on the other outstanding recommendations from routine inspections.</p> | <p>RH JA RH</p> |
| 13 | <p>Annual Meeting with parishioners The meeting noted Thursday 11 May 2017 as the date of the meeting and agreed it would take the same format as in 2016. The Chair and the Clerk undertook to make arrangements.</p> | <p>RH DA</p> |
| 14 | <p>Staff appraisal The meeting RESOLVED to accept the Chair's recommendation, communicated to each councillor, to raise the Clerk's salary. On behalf of the Council, he thanked the Clerk for her year's work.</p> | |
| 15 | <p>Events attended There were none reported.</p> | |
| 16 | <p>Highways and rights of way Philip stated that he and Gus Halfhide planned (weather permitting) to undertake herbicidal weed spraying in the last week of April.</p> <p>Philip raised concerns regarding overgrown hedges. After discussion, the meeting agreed to identify land owners and send letters requesting that hedge maintenance once the bird-nesting season had finished.</p> | <p>PB DA</p> |
| 17 | <p>Next meeting and future dates The Council noted the next meeting was on 2 May 2017 at 7 30 pm in the Memorial Hall.</p> <p>2017 meetings – 6 June, 4 July, 5 September, 3 October, 7 November, 5 December.</p> | |

The Chair closed the meeting 8.32pm.

BINEGAR PARISH COUNCIL

Minutes of the meeting held on 2 May 2017 in the Memorial Hall at 7:30 pm

Present: Jon Abbott, Richard Higgins (Chair), Philip Blatchford, Cath Law, Phil Roberts, John Scadding and David Stone.

In attendance: Diane Abbott (Clerk), Cllr J Carter, Cllr R Carter and Paul Sharp.

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| 1 | <p>Apologies for absence There were no apologies for absence.</p> | |
| 2 | <p>Chair's Announcements There were no Chair's announcements.</p> | |
| 3 | <p>Declarations of interest There were no declarations of interest.</p> | |
| 4 | <p>Election of officers and annual reviews</p> <p>4.1 Election of Chair – Jon nominated and John seconded Richard for Chair; the meeting elected Richard.</p> <p>4.2 Election of Vice Chair – John nominated and David seconded Jon for Vice Chair; the meeting elected Jon.</p> <p>4.3 New Committees No new committees appointed.</p> <p>3.4 Consolidation of two TSB accounts into one The meeting considered and RESOLVED to consolidate the main and playground accounts.</p> <p>3.4 Review of Financial Standing Orders and Councillors' Code of Conduct The meeting considered and agreed that the Chair, Cath, Philip and the Clerk would review Financial Standing Orders and the Councillors' code of conduct.</p> <p>3.5 Employment policies Having reviewed the policy, the meeting agreed that there were no changes required and RESOLVED to re-adopt the Employment policy.</p> | DA |
| 5 | <p>Minutes It was RESOLVED that the Minutes of the 4 April 2017 be signed as a correct record.</p> | |
| 6 | <p>Matters arising from the Minutes</p> <p>1. Highways and footpaths</p> <ul style="list-style-type: none"> • Binegar Lane/A37 junction: missing street sign (Nov 15) • Roemead Lane: broken road sign (Jun 16) The Clerk informed the meeting that Mendip had chased its contractor who had removed the sign for repair. • Turner's Court/Emborough Lane junctions: kerb edge (Nov 16) The meeting noted no further action was required. • A37 South of Old Down: viaduct drains blocked (Feb 17) The Clerk noted that Highways stated that action would be taken if appropriate. • Tape Lane: road cleaning (Mar 17) The meeting noted no further action required. • Tape Lane/Chapel Lane junction: pot hole (Mar 17) The Clerk stated she had reported this item again to Highways. <p>2. Planning applications</p> <ul style="list-style-type: none"> • 2016/2573/FUL – Alfie's Retreat BA3 4UA – Compliance with planning conditions The meeting noted there was no decision. | |

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| | <p>3. Parish Council land at Old Down The meeting noted that there was no further news on purchase of Parish land at Old Down</p> <p>4. Agricultural Tenancy Land The meeting discussed this tenancy and agreed to ask the Council's land agent to negotiate a Farm Business Tenancy.</p> <p>5. Roadside herbicide treatment Philip informed the meeting that he and Gus had carried out herbicide treatment around the village. The Chair thanked Philip and the meeting agreed to send a letter of thanks to Gus Halfhide.</p> | RH DA |
| 7 | <p>Local government reports The meeting welcomed Cllr's John and Rachel Carter who said there was little to report but that more information would follow the next full Council Meeting.</p> <p>Rachel requested the meeting to raise awareness and encourage parishioners to take part in the SHAPE Lottery, which provided money for local causes.</p> | |
| 8 | <p>Planning applications There were no planning applications.</p> | |
| 9 | <p>2016-17 accounts and annual return</p> <ol style="list-style-type: none"> The meeting RESOLVED to sign its annual statement of internal control following a risk assessment by Cath and Philip. The meeting considered and RESOLVED to sign the annual accounts. The meeting considered and RESOLVED to approve and sign Governance Statement for 2016-17 (Annual Return, section 1). The meeting considered and RESOLVED to approve and sign Annual Return's Accounting Statements for 2016-17 (Annual Return, section 2). The meeting agreed to set the date for the start of the 30 working day period for the exercise of public rights as 1 July 2017. | |
| 10 | <p>Financial matters</p> <ol style="list-style-type: none"> The meeting noted financial variances for May. The meeting noted receipts since last the report: <ul style="list-style-type: none"> £1,000.00 - Selway – land rent £60.00 - Quiz night (playground) £9,000 - Mendip District Council – Precept The meeting noted there were no standing order payments since the last report. The meeting noted and approved cheque payments: <ul style="list-style-type: none"> £XXX.XX – Parish Clerk Salary April – confidential £70.00 Parish Clerk Office and Laptop expenses Oct 16 to April 17 £649.37 - Primrose Garden Services - April grass cutting | |
| 11 | <p>Henry Martin and village celebration Jon reported that plans were going well and the meeting noted a request for memorabilia. Jon stated that a Box Office would be set up to issue lunch tickets at the cinema events and on other occasions. He stated that wider advertising would take place for the Sunday Fun Day and talks.</p> | |
| 12 | <p>Project updates</p> <p>1. Village signposts The meeting noted there was no up-date.</p> | |

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| | <p>2. Cemetery lych gate The meeting noted progress with the stonework. The Clerk stated that timber was on order.</p> <p>The Chair reported an offer for full funding of the lych gate, which would be in memory of a deceased family member. The meeting noted the previous offer and agreed that the Chair should speak to relevant parties.</p> <p>3. Binegar Bottom John thanked Paul Sharp for the support he had received with the clearing. He informed the meeting that he had been in discussion with Anne Langdon regarding a flood mitigation plan. The meeting discussed a tender document and agreed that, after including issues raised at the meeting, it should be issued as an invitation to tender.</p> <p>4. Dementia-friendly villages Cath up-dated the meeting on local activity in relation to dementia, well-being and mental health and informed the meeting that further dementia sessions would take place in the Autumn.</p> | |
| 13 | <p>Playground The meeting received the monthly playground report noting that a pre-installation visit for the new climber would take place on Wednesday 3 May. The meeting agreed that the Jon and the Chair should ask advice regarding the replacement of the large multiplay slide from the HAG's play representative.</p> <p>Following consideration, the meeting agreed to issue a tender to replace the front fence.</p> | |
| 14 | <p>Annual meeting with parishioners The meeting noted the format and content for the annual parish meeting on May 11.</p> | |
| 15 | <p>Events attended There were no events reported.</p> | |
| 16 | <p>Highways and rights of way The Chair spoke of the "Small Highways Schemes" and asked the meeting to consider suggestions which included:</p> <ul style="list-style-type: none"> • Double white lines on the A37 viaduct • Improved visibility junction of Portway Lane and A37 <p>The following was reported:</p> <ul style="list-style-type: none"> • Station Road/Binegar Lane - General road condition (by Horse and Jockey) • Station Road/Binegar Lane - Tarmac missing from iron works • Station Road – Deep hole adjacent to playground • A37, Gurney Slade – Rotted post near King's Lane junction • A37 Pelican Crossing – Warning light out of action | <p>All</p> <p>DA</p> |
| 17 | <p>Dates for the next and future meetings To note the next meeting: 6 June.</p> <p>Future meetings 4 July 17, 5 September 17, 3 October 17, 7 November 17, 5 December 17, 6 February 2018</p> | |

The Chair closed the meeting at 8.35pm.

BINEGAR PARISH COUNCIL

Minutes of the Annual Meeting with Parishioners held on 11 May 2017 in the Memorial Hall

Present: Jon Abbott, Philip Blatchford, Richard Higgins (Chair), Phil Roberts, John Scadding, David Stone.

In attendance: Diane Abbott (Clerk), Councillors Rachel and John Carter and fifteen parishioners.

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| 1. | Welcome The Chair opened the meeting and welcomed parishioners. | |
| 2. | Apologies for Absence The meeting accepted an apology for absence from Cath Law | |
| 3. | Councillors' Annual Report The Chair issued the report below and highlighted some aspects. Fundraising for a new playground climber was a major focus this year. Grants and donations topped £14,500 (including a sizable one for 2017's Let's Celebrate in July). We must thank the National Lottery, Sperring Trust and a host of donors for their generosity. In the Playground, with help from Somerset's Healthy Living Fund, we installed a 'bird's nest swing' which has proved very popular. We monitor the safety of the playground and must thank the volunteers who joined our rota of inspections. Dementia friendly villages is one of our cherished aims. There is much we can do to help sufferers and it is often very simple. We put on a number of events in the year to help explain the illness and give practical help. We will hold further sessions in 2017. The Great British Clean Up last autumn and this spring was possible only because villagers gave freely of their time, keen, like us, to keep the place spic and span. We unveiled our first blue plaque in honour of Henry Martin, a hero of the battle of Rorke's Drift. Mr Bill Coombes, who lives in the house Henry occupied, suggested the idea and we were delighted to make it happen. We know Richard Emery best for his milk deliveries but the County Chairman honoured him with her Service to the Community Award. For many years, Richard has checked that his customers, especially the older ones, are safe and sound. That is a real service to his community. Binegar Bottom received attention from councillors and volunteers who cleared the lower side early in 2017. It is the start of a programme of work to help prevent flooding downstream in Gurney Slade and to increase the bio-diversity – flora and fauna – of our Local Wildlife Site. Holy Trinity Churchyard is an area we maintain and we continued to bring the overgrown yew trees back to size and shape. This year, we cut the trees back from the listed tombs by the church porch. We had to do some emergency tree lopping when trunks gave way in the winter winds. | |

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| | <p>In the Cemetery, we obtained planning permission for our lych gate work on which began just before our 31 March year-end.</p> <p>The Somerset & Dorset Railway celebrated the sad 50th birthday of its closure. We hosted a lively and interesting exhibition that many parishioners came to enjoy.</p> <p>Mendip District Council consult us on planning applications and, on average, we consider one at each meeting. Where a proposal is controversial, we ask for your help. More than 70 parishioners came to shape our recommendation on the plan for a housing estate. Mendip agreed with our recommendation and refused the application – but we must be on our guard. It may return.</p> <p>Mendip also listened to our proposals for the future development of the village. In 2015, more than 100 parishioners contributed to our response to Mendip’s Local Plan. The draft Local Plan foresees no great housing development in the villages and says they should retain their open aspects and views. There will be more consultation in 2017 and the timetable sees the plan adopted in March 2018.</p> <p>Finally, we must thank Diane, our Parish Clerk, without whom none of this would have happened. Your parish councillors</p> | |
| 4. | <p>Parishioners’ suggestions</p> <p>The following suggestions were received:</p> <ul style="list-style-type: none"> • Continue footpath along A37 to Moors Farm, Gurney Slade • Improve traffic regulation to keep to 30 miles an hour on A37 • Clear footpath from Clarke’s Pool to Salisbury Terrace of rubbish and stones • Extend footpath on Binegar Lane past the playground to the Memorial Hall • Speed limit / slow / traffic signs on Turners Court Lane | |

BINEGAR PARISH COUNCIL

Minutes of the meeting held on 6 June 2017 in the Memorial Hall at 7:30 pm

Present: Jon Abbott, Richard Higgins (Chair), Philip Blatchford, Phil Roberts, John Scadding, David Stone.

In attendance: Diane Abbott (Clerk), Councillors J and R Carter and twenty-three Parishioners.

Public Questions

Parishioners raised concerns regarding the circulation of a letter from Della Valle Architects concerning a neighbourhood consultation for a proposed residential development on land behind Flowerstone. Parishioners described the letter and questionnaire as underhand, misleading, crafty and divisive. Further, they said that the letter had heeded neither responses to the previous planning application nor the preferred options in District Council's *Local Plan II*, which showed a preference for linear development within the village. Parish councillors agreed to discuss points raised at their July meeting.

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| 1 | <p>Apologies for absence It was RESOLVED to accept an apology from Cath Law.</p> | |
| 2 | <p>Chair's Announcements The Chair encouraged members to attend the <i>Mendip Parish Forum</i> on Tuesday 13 June.</p> | All |
| 3 | <p>Declarations of interest There were no declarations of interest.</p> | |
| 4 | <p>Minutes It was RESOLVED that the Minutes of the 2 May 2017 be signed as a correct record.</p> | |
| 5 | <p>Matters arising from the Minutes</p> <p>1. Highways and footpaths The Clerk undertook to pursue:</p> <ul style="list-style-type: none"> ▪ Binegar Lane/A37 junction: missing street sign (Nov 15) ▪ Roemead Lane: broken road sign (Jun 16) <p>The Clerk undertook to report these items again to Highways.</p> <ul style="list-style-type: none"> ▪ Tape Lane/Chapel Lane junction: pot hole (Mar 17) ▪ Station Road/Binegar Lane: Road condition by Horse and Jockey (May 17) <p>2. Planning applications 2016/2573/FUL – Alfie's Retreat BA3 4UA – Compliance with planning conditions Councillor Carter advised that the planning officer had given the applicant a deadline of 5 June to supply plans requested but outstanding.</p> <p>3. Annual Meeting with parishioners The Chair stated that parishioners had raised concerns about the A37. The meeting agreed to discuss these issues in agenda item 18. The Chair thanked the Clerk for organising the exhibition for the Annual Meeting.</p> <p>4. Old Down agricultural tenancy The Chair informed the meeting that the Council's land agent was handling the matter. The meeting agreed to consider the tenancy again when there were further developments.</p> | DA DA |
| 6 | <p>Local government reports Councillors John and Rachel Carter said there was little to report as the Council's focus was on the forthcoming general election and the Glastonbury Festival.</p> | |

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| 7 | <p>Planning applications</p> <p>The Chair noted reports of unauthorised changes to a listed building. He stated that a parishioner had complained to the planning authority, which had undertaken to investigate. The meeting agreed to await any developments.</p> | |
| 8 | <p>2016-17 Annual Return</p> <p>The meeting noted that the Clerk had submitted the Annual Return to Grant Thornton for audit. As instructed by the auditor, the Clerk arranged publication of Annual Return sections 1 and 2 on the website.</p> <p>The meeting noted publication of a list of expenditure over £100 on the website.</p> | |
| 9 | <p>Financial matters</p> <p>1. Current financial position</p> <p>The meeting received the Clerk's analysis and noted the financial position to date.</p> <p>2. Receipts since the last report</p> <p>The meeting noted there had been no receipts since last the report</p> <p>3. Standing order payments made since the last report</p> <ul style="list-style-type: none"> ▪ £649.37 - Primrose Garden Services - May grass cutting ▪ £XXX.XX - Parish Clerk salary, May – confidential ▪ £35.00 – Community Council for Somerset – annual subscription <p>4. Approval of cheque payments</p> <p>The meeting noted and approved the following cheque payments:</p> <ul style="list-style-type: none"> ▪ £2,031.13 - Yandle's Green Oak – lych gate ▪ £1,154.28 – Windebank – lych gate ▪ £3,001.60 – Mendip Developers – lych gate ▪ £572.57 – Zurich – annual insurance premium ▪ £21.43 - D Abbott – out of pocket expenses ▪ £240.00 – Browning Chartered Accountants – internal audit | |
| 10 | <p>2017 Let's celebrate event</p> <p>Jon reported that plans were going well and that Box Office arrangements for film and lunch tickets were now in place. Marketing literature had been prepared and would distributed shortly. This would include a letter drop to all parishioners.</p> | JA |
| 11 | <p>Nominations for awards</p> <p>The meeting received and considered nominations for awards.</p> | |
| 12 | <p>The Conservation Volunteers</p> <p>The meeting considered an offer from a Bristol-based group to help with conservation or clearance work. After discussion, John undertook to consider whether to request the volunteers' help with Binegar Bottom or other projects.</p> | JS |
| 13 | <p>Project updates</p> <p>1. Village signs</p> <p>Following suggestions from parishioners at the Annual Meeting, councillors agreed to expand this project to include pedestrian and road traffic safety on the A37 through Gurney Slade.</p> | |

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| <p>For the immediate issue of village signs, Phil presented proposals for “gateways” on verges at either end of the village. With these would be a sign naming the village. Councillors heard that, making a clear entrance to a village, cut traffic accidents.</p> | |
| <p>Members considered various options for “gateways” and signs. They divided over whether the sign should include one or both village names. Other issues included location and prevention of weed growth obscuring the signs. Councillors agreed it was appropriate to consult parishioners on these matters.</p> | |
| <p>The Chair reminded members that the southern village signs were located in Ashwick Parish. Following discussion, councillors agreed to invite Ashwick Parish to participate and contribute to the project.</p> | RH |
| <p>In addition, the meeting considered erecting a Parish sign by way of a tourist boundary marker. The Clerk agreed to create a mock up.</p> | DA |
| <p>To supplement the signs, the meeting discussed concerns raised by parishioners regarding speed control and safer footpaths along the A37. The Chair noted that County Councillor Mike Pullin had asked for an outline proposal. The Chair undertook to forward the work that came out of the Annual Meeting to Councillor Pullin.</p> | RH |
| <p>2. Cemetery lych gate The meeting noted that work was progressing on the woodwork for the lych gate. The Chair stated that he had received comments about the floor and the meeting agreed to consider paving it. The Clerk agreed to make contact with the contractor.</p> | DA |
| <p>The meeting also discussed the fence and replacing it with a hedge, perhaps a holly hedge. As a first step, the meeting agreed to clear the bunker and remove the adjacent elder tree.</p> | JA DS |
| <p>3. Binegar Bottom John informed the meeting that tender documents to build the leaky ponds were ready. He undertook to liaise with the Clerk regarding issuing the tenders. David raised concerns over the gas pipeline that ran near-by. Following discussion, councillors agreed to advise the gas service provider.</p> | JS DA |
| <p>4. Future projects The meeting gave thought to additional projects and the following suggestions were made:</p> | |
| <p>Public benches</p> <ul style="list-style-type: none"> ▪ Review condition of all benches and replace, repair or remove as necessary | |
| <p>A37 through Gurney Slade</p> <ul style="list-style-type: none"> ▪ Highway improvement scheme ▪ Daffodil verges on A37 at village entrances ▪ Christmas tree – possible site | JS |
| <p>Binegar Bottom</p> <ul style="list-style-type: none"> ▪ Restore Local Wildlife Site ▪ Manage woodland | |
| <p>Neville’s Batch</p> <ul style="list-style-type: none"> ▪ Restoration and tidying ▪ Christmas tree – possible site | |

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| | <p>Cemetery</p> <ul style="list-style-type: none"> ▪ Hedge around the cemetery ▪ Daffodil verges to path ▪ Christmas tree – possible site <p>Churchyard (with agreement from Holy Trinity Parochial Church Council)</p> <ul style="list-style-type: none"> ▪ Cut yew at gates to 3m high or fell yew at cemetery gate ▪ Fell lopped conifer and create a seat of the stump ▪ Flood light the church ▪ Repair capstones to churchyard gate | |
| 14 | <p>Somerset Remembers</p> <p>The meeting noted 6 November 2018 as the date of the Lord Lieutenant’s event to mark the centenary of the end of World War 1.</p> | |
| 15 | <p>Playground</p> <p>The meeting noted the monthly playground report. The Clerk reported delays to the installation of the small multi-play due to a missing piece and notified the meeting that the annual safety inspection was due to take place in June. Phil expressed concern about children running into the carpark and the meeting agreed to raise the matter with the RoSPA inspector.</p> | |
| 16 | <p>Events attended</p> <p>There were no events attended.</p> | |
| 17 | <p>A37 pedestrian crossing</p> <p>The meeting noted a request for feedback regarding the installation of the pedestrian crossing on the A37 and agreed to forward comments to the Chair.</p> | All |
| 18 | <p>Small Highway Improvement Scheme</p> <p>The meeting agreed this had been covered under Item 13.1</p> | |
| 19 | <p>Highways and rights of way</p> <p>Members reported the following issues:</p> <ul style="list-style-type: none"> ▪ Binegar Lane adjacent to playground: deep hole at roadside ▪ A37 Marchants Hill, 100m south of Tellis Lane junction: corroded post of road sign ▪ A37 Gurney Slade: puffin crossing warning light out of action ▪ Binegar Lane south of Colbourn Close: rotted litter bin post ▪ Binegar Lane/A37 junction: worn out directional signs to Binegar and Village Hall <p>The Clerk noted that Somerset Highways encouraged reports direct from members of the public in addition to any reports via parish councils.</p> <p>The meeting asked Philip to take forward two items peripheral to the parish:</p> <ul style="list-style-type: none"> ▪ Bennetts Lane (each end): removal of temporary slippery road warning signs ▪ Whitnell Lane west of Coldharbour Farm entrance: road flood tendency | DA PB |
| 20 | <p>Dates of future meetings</p> <p>4 July 2017, 5 September, 3 October, 7 November, 5 December, 6 February 2018</p> | |

The Chair closed the meeting at 8.40pm.

BINEGAR PARISH COUNCIL

Minutes of the meeting held on 4 July 2017 in the Memorial Hall at 7:30 pm

Present: Jon Abbott, (Chair), Philip Blatchford, Cath Law, John Scadding and David Stone.

In attendance: Diane Abbott (Clerk), Paul Sharp, Celia Sturgeon and John Sturgeon.

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| 1 | <p>Apologies for absence It was RESOLVED to accept an apology from Richard Higgins and Phil Roberts.</p> | |
| 2 | <p>Chair's Announcements The Chair read the police report.</p> | |
| 3 | <p>Declarations of interest Cath declared an interest in Item 8.</p> | |
| 4 | <p>Minutes It was RESOLVED that the Minutes of the 6 June 2017 be signed as a correct record.</p> | |
| 5 | <p>Matters arising from the Minutes</p> <p>1. Highways and footpaths</p> <ul style="list-style-type: none"> • Binegar Lane/A37 junction: missing street sign (Nov 15) • Roemead Lane: broken road sign (Jun 16) The Clerk reported this was still outstanding with Mendip District Council • Tape Lane/Chapel Lane junction: pot hole (Mar 17) The meeting noted this item was now complete. • Station Road/Binegar Lane: Road condition by Horse and Jockey (May 17) The clerk informed the meeting that although the road had been regularly inspected the surface has a number of trench reinstatements, no safety defects are evident. Highways will continue to monitor this road and should the condition materially change appropriate action will be taken. • Binegar Lane adjacent to playground: deep hole at roadside (June 17) The meeting noted an inspection had been made and would be actioned as necessary – Ref 520168 • A37 Marchants Hill, south of Tellis Lane junction: corroded post of road sign (June 17) The meeting noted an inspection of the corroded post has been arranged and any safety defects identified will be actioned as necessary – Ref 520169 • A37 Gurney Slade: puffin crossing warning light out of action (June 17) The meeting noted this has been reported to Traffic signals who would investigate – <i>post meeting note - work now complete.</i> • A37 viaduct south of Old Down: twig debris in gully (June 17) The meeting noted an inspection has been arranged and any safety defects identified will be actioned as necessary – Ref 520173 • Binegar Lane south of Colbourn Close: rotted litter bin post (June 17) The meeting noted Jon had re-fixed the post. • Binegar Lane/A37 junction: worn out directional signs to Binegar/Village Hall (June 17) The meeting noted an inspection has been arranged and if appropriate the results will be forwarded to the Traffic Engineer – Ref 520174 <p>2. Planning applications 2016/2573/FUL – Alfie's Retreat BA3 4UA – Compliance with planning conditions The meeting noted this was still not determined.</p> | |
| 6 | <p>Local government reports The meeting noted apologies from Cllrs John and Rachael Carter.</p> | |

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| 7 | <p>Planning applications 2017/1507/HSE – Bothie House, Station Road, BA3 4UG – Proposed summerhouse The meeting agreed to support the decision of the planning officer.</p> | |
| 8 | <p>2016-17 Annual Return The meeting noted that the Clerk had addressed two queries from Grant Thornton and awaited receipt of the annual return.</p> | |
| 9 | <p>Financial matters</p> <p>1. Current financial position The meeting noted the current financial position to date.</p> <p>2. Receipts since the last report The meeting noted the following receipts:</p> <ul style="list-style-type: none"> • £375.00 – Bryan G. Bishop Ltd – Cemetery - M D Harkins / W Crockett • £90.00 – Adams Memorials – Memorial – Caley <p>3. Standing order payments since the last report The meeting noted the following standing orders since the last report:</p> <ul style="list-style-type: none"> • £649.37 - Primrose Garden Services - June grass cutting • £XXX.XX - Parish Clerk salary, June – confidential <p>4. Approval of cheque payments The meeting noted and approved the following cheque payments</p> <ul style="list-style-type: none"> • £163.80 – HMRC - Income tax April to June • £78.07 - D.E Abbott - Let's Celebrate – Printing of leaflets, posters and banners • £39.19 – D E Abbott – Let's Celebrate – DVD purchase x 3 • £5.88 – D E Abbott – 6 x 1st class large stamps • £420.00 – A Wrintmore – Memorial repairs • £2,000 – The Woodworker – interim payment for the lych gate • £523.20 – Andy J Hague – Let's Celebrate – cinema and licences <p>The Chair requested that the Clerk be allowed to make the necessary payments for Let's Celebrate transactions prior to the next meeting and the meeting RESOLVED to agree.</p> | |
| 10 | <p>Henry Martin and village celebration Jon reported that planning was essentially complete and activity now revolved around ensuring everything was in place for the weekend.</p> | JA |
| 11 | <p>Project updates</p> <p>1. Village signposts The Chair informed the meeting that consultation on village signs was currently taking place through the Parish News and that the emerging preference was for both village names to be used. An invitation to Ashwick to participate had been made and they would be considering at their July meeting. The Chair added that he had met with Brian Perry and he was keen to support the project. The Chair asked if Phil and the Clerk would distil the comments received and bring options to the next meeting.</p> <p>2. Cemetery Lych Gate The meeting noted that work was progressing well on the lych gate and that the roof would be added when the contractor returns from holiday. The Chair stated that the benches could not be put in place until it was agreed that flooring should be laid. The meeting RESOLVED to agree that flooring should be laid.</p> <p>3. Binegar Bottom The Chair informed the meeting that the tender for works had been distributed and that the return date was Monday 19 July. The meeting agreed that John and Richard would be present for the opening of the tenders and select the contractor.</p> | DA PR RH JS |

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| | <p>4. Public Benches The Chair informed the meeting that a review had yet to be started.</p> <p>5. Neville's Batch The meeting noted that Mr Gregory had restored Neville's Batch as agreed and John agreed to send a letter of thanks. Concerns were raised regarding drifting gravel and a laid down water hydrant. John agreed to investigate.</p> <p>6. Cemetery Improvements The Chair sought views on hedging the fence line of the cemetery. Concerns were expressed that the open vista of the cemetery and church would be lost. The Chair proposed that a decision should be left until the lych gate was complete and suggested views of parishioners should be sought. The Clerk agreed to do this through the Parish Magazine.</p> <p>7. Churchyard Improvements The Chair informed the meeting that Richard had written to the secretary of the PCC with proposals for tree works, flood lighting and capstone repair and had had confirmation that the proposal would be considered at the July meeting of the PCC.</p> | <p>JA RH</p> <p>JS JS</p> |
| 12 | <p>Playground The meeting received the monthly playground report and noted that the RoSPA report had been received. The main point of note was that the A Frame Climber had been condemned due to the potential drop height and lack of appropriate safety surfacing. The structure is due to be removed. The Clerk agreed to circulate the report to members.</p> | DA |
| 13 | <p>The Great British clean up The meeting considered arrangements for the autumn and agreed that date would be confirmed with Phil and the Clerk and arrangements made at the September meeting.</p> | PR DA |
| 14 | <p>Historic records management The meeting noted there were no records for transfer to the Somerset Archive.</p> | |
| 15 | <p>Events attended There were no events attended.</p> | |
| 16 | <p>Highways and rights of way The following was reported:</p> <ul style="list-style-type: none"> • Tree across footpath on Marchants Hill that requires landowner's permission to remove. • Dog Fouling – Notice to be included in Parish Magazine | |
| 17 | <p>Dates for the next and future meetings To note the next meeting: 5 September 17.</p> <p>Future meetings 3 October 17, 7 November 17, 5 December 17, 6 February 2018</p> | |

The Chair closed the meeting at 8.08pm.

BINEGAR PARISH COUNCIL

Minutes of the Extraordinary Meeting held on 25 July 2017 in the Memorial Hall at 6:00 pm

Present: Jon Abbott, Richard Higgins (Chair), Philip Blatchford, Phil Roberts and John Scadding.

In attendance: Diane Abbott (Clerk), Chris Dando, Paul Guatieri, Clare Heathcote, Michelle Smith.

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| 1 | Apologies for absence There were no apologies for absence. | |
| 2 | Declarations of interest There were no declarations of interest. | |
| 3 | Planning 2017/1797/FUL – Mr A Thatcher – Land to the Rear of 5 Dalleston, BA3 4UD 2 Bed single storey dwelling with parking. Following discussion the meeting unanimously RESOLVED to recommend refusal of this application for the following reasons: <ul style="list-style-type: none">• Rebuttal Statement - an invalid argument. The Lawful Development Certificate for the garden buildings and pool was issued under Schedule 2, Part 1, Paragraph E of the <i>General Permitted Development Order, 2015</i>. This allows, within the curtilage of a dwelling house, "any building of enclosure, swimming or other pool required <i>for a purpose incidental to the enjoyment of the dwelling house</i>".• Access – The site gives onto the narrow neck of the road where it intersects with Turner's Court Lane. It is a single track for the length of the proposed site and there is no footpath. It will add to the dangers for both pedestrians and drivers.• Road safety - with a fence and hedge along the very edge of the roadway, required splays for both pedestrian and vehicular visibility are absent. This is contrary to Mendip's Local Plan policies and standing advice from Somerset Highways.• Street scene and prevailing character - There are no single-storey dwellings and the proposed one, with a flat roof would be intrusive and inconsistent. It will destroy and not enhance the local identity and character. It will cause unacceptable harm to the character and appearance of the area and is contrary to the principles of the National Planning Framework and Mendip's Local Plan policies.• Amenity for proposed occupiers - The design comprises three blank walls with windows only on the front. It faces west and will be dark for much of the day. The design shows the living room and bedrooms with full-length windows. They are close to the road, affording little if any privacy to the proposed dwelling's interior. The dwelling sits hard up against the fence that forms the boundary between Nos. 5 and 6 Dalleston. With a small garden only to the front and onto the road, it offers no privacy for future occupiers. The proposal fails to offer acceptable levels of amenity for future occupiers. | |
| 4 | Next meeting and future dates The Council noted the next meeting would be on 5 September 2017 at 7.30 pm in the Memorial Hall. | |

The Chair closed the meeting at 6.20pm.

BINEGAR PARISH COUNCIL

Minutes of the meeting held on 4 September 2017 in the Memorial Hall at 7:30 pm

Present: Jon Abbott, Philip Blatchford, Richard Higgins (Chair), Cath Law, Phil Roberts, John Scadding and David Stone.

In attendance: Diane Abbott (Clerk), Paul Sharp, Mike Pullin (7.45pm) and Celia and John Sturgeon

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| 1 | <p>Apologies for absence There were no apologies for absence.</p> | |
| 2 | <p>Chair's Announcements The Chair informed the meeting that Sheila Thompson was the new PCSO covering the Shepton Mallet Rural Beat, Nicola Housley having moved to cover the Wells Rural Beat.</p> | |
| 3 | <p>Declarations of interest There were no declarations of interest.</p> | |
| 4 | <p>Minutes It was RESOLVED that the Minutes of the 4 and 25 July 2017 be signed as a correct record.</p> | |
| 5 | <p>Matters arising from the Minutes</p> <p>1. Highways and footpaths</p> <ul style="list-style-type: none"> • Binegar Lane/A37 junction: missing street sign (Nov 15) • Roemead Lane: broken road sign (Jun 16) The Clerk reported that she had again raised these with Mendip District Council and had not received a response. • A37 Marchants Hill, south of Tellis Lane junction: corroded post of road sign (June 17) • Binegar Lane/A37 junction: worn out directional signs to Binegar/Village Hall (June 17) The meeting noted that Somerset Highways had not taken action. • Footpath on Marchant's Hill: fallen tree (Jul 17) The meeting noted that Paul Sharp had undertaken to clear the tree. <p>2. Planning applications 2016/2573/FUL – Alfie's Retreat BA3 4UA – Compliance with planning conditions 2017/1797/FUL – Land to rear of 5 Dalleston – proposed dwelling The meeting noted that neither application had been determined.</p> <p>3. Let's Celebrate The meeting received a report from Jon on the outcome of the weekend. Along with members, the Chair thanked Jon and his team for their hard work, which had made such a success of the weekend.</p> | <p>DA</p> <p>DA</p> |
| 6 | <p>Local government reports The meeting received reports from Cllrs Carter who sent their apologies for absence:</p> <ul style="list-style-type: none"> • They continued to press for a resolution on Alfie's Retreat • The five authorities grouping was working well with savings are being made • The Mendip Transition Board was looking at investment opportunities • The budget was under control with a small underspend projected | |
| 7 | <p>Planning applications There were no planning applications for consideration.</p> | |

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| 8 | <p>2016-17 Annual Return The meeting noted that the Council’s auditor, Grant Thornton, had certified that the accounts were satisfactory and complied with proper practices. Members congratulated the Clerk.</p> | |
| 9 | <p>Financial matters Current financial position The meeting received a report and noted the financial position to date.</p> <p>Receipts since the last report The meeting noted the following receipts: £3,548.46 – Transfer from playground account £2,249.77 – HMRC VAT reclaim £16,256.54 – Donation for construction of lych gate</p> <p>Standing order payments since the last report: £649.37 - Primrose Garden Services - grass cutting payment (4/7) £xxx.xx – Parish Clerk – July and August salary</p> <p>Cheque payments authorised: £180.60 – Play Safety – Annual RoSPA playground inspection £3,050.00 – Mendip Developers – lych gate £4,600.33 – The Woodworker – lych gate</p> <p>Let’s Celebrate payments £140.00 – Little Jack Horner £201.98 – D Abbott £96.12 – R J Croker Cold Meats £450.00 – P R Thompson Entertainment £95.86 – S Stone £257.89 – D Abbott – expenses £110.00 – S Robbins – bouncy castle £50.00 – T Tapner – stage £210.00 – SW Medical Services £512.00 – Great Tastes £44.22 – A Bunting £69.99 – S Lester £372.00 – Passion and Soul £48.97 – D Abbott £225.80 – Mendip Moments £350.00 – Binegar Memorial Hall</p> <p>Consideration of transfer of £5,000 to the NSI bank deposit account The meeting considered the transfer and, after discussion, it was agreed to defer a decision until after potential annual expenditure had been identified.</p> | |
| 10 | <p>Project updates 1. Village signposts The Chair reported on possible signposts, wording, locations and costs following a meeting with a supplier. The Clerk stated that she had requested a meeting with Highways to further progress.</p> <p>Highways Small Improvement Schemes (SIS) Councillor Pullin up-dated the meeting, noting that the closing date for SIS was 31 October 2017. He asked that the Council outline a scheme by identifying problems for solution.</p> <p>Traffic island and ditch by Gurney Slade Post Office Members discussed these areas put forward suggestions to improve their appearance. Members agreed to give thought to potential solutions in readiness for the October meeting.</p> | <p>DA</p> <p>All</p> |

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| | <p>2. Cemetery lych gate The meeting noted the dedication was to take place at 6.30 pm on Sunday 10 September.</p> <p>Cath raised a parishioner's concern that the gate stop was a trip hazard. The Chair undertook to investigate the matter.</p> <p>3. Binegar Bottom The meeting noted that, whilst no tenders had been received, R M Penny had indicated willingness to submit a tender but wished to consider revisions to the specification. John undertook to pursue progress.</p> <p>4. Public benches The meeting received a report on the condition of the benches in the Parish. The report recommended replacing two benches in the playground and consulting on whether to repair benches at Colbourn Close and Station Road. Following discussion, the meeting agreed to seek costs to replace the playground benches and repair the other two.</p> <p>5. Neville's Batch John informed the meeting that he had been in contact with Mr Gregory regarding the gifting of trees and stones on Neville's Batch and awaited a response. The meeting agreed to defer consideration.</p> <p>6. Cemetery improvements The meeting considered the outcome of consultations with parishioners on options for the cemetery boundary. The prevailing view favoured a plain <i>estate fence</i> and the Council agreed to proceed on this basis.</p> <p>7. Churchyard improvements The meeting noted that John Sturgeon had applied for a <i>Faculty</i> from the Diocese to fell the broken evergreen tree and awaited a response.</p> <p>The meeting considered further maintenance of the yew trees and agreed that John Scadding would lead an assessment of the next stage of pruning with David Stone and Philip Blatchford.</p> <p>The meeting noted that a response regarding capping stones and exterior lighting was awaited from the Parochial Church Council.</p> <p>The meeting considered <i>Tree Preservation Orders</i> for the copper beech. After discussion, it was agreed that the trees had sufficient protection and that TPOs were not needed.</p> | <p>RH</p> <p>JS</p> <p>DA</p> <p>JS</p> |
| 11 | <p>Playground The meeting received and noted the playground report for September.</p> <p>The Clerk reported the small multiplay was open and had proved a popular addition. She undertook to thank donors. She stated that she had contacted the Chief Executive of HAGS/SMP to discuss the payment, seeking compensation for the shortcomings in service and installation.</p> <p>The Clerk ran through outstanding maintenance and requested assistance to make good. The Clerk stated that the slide on the large multiplay was to be replaced that week and she proposed to ask for help with the mound steps and safer surfacing concerns. Jon commented on vandalism to the Red Train following the latest inspection report.</p> <p>The meeting considered a proposal to replace the roadside fence with one more oriented towards children. After discussion, it was agreed consider the matter at the October meeting.</p> | <p>All</p> |

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| 12 | <p>The Great British Clean Up The meeting noted that Phil and the Clerk would make arrangements. Jon stated that he would arrange loan of equipment.</p> | JA |
| 13 | <p>Policy Reviews The meeting received and considered revised policies on <i>Councillors' Conduct and Conflicts of Interest Policy</i> and <i>Financial regulations</i> and RESOLVED to adopt both policies.</p> | |
| 14 | <p>Training The meeting considered training needs and agreed that none were required.</p> | |
| 15 | <p>Events attended There were no events attended.</p> | |
| 16 | <p>Highways and rights of way No items were raised and members agreed to report road defects as and when noticed or notified to them.</p> | All |
| 17 | <p>Dates for the next and future meetings To note the next meeting: 3 October 2017 in the Memorial Hall</p> <p>Future meetings 7 November 17, 5 December 17, 6 February 2018, 6 March 2018</p> | |

The Chair closed the meeting at 9.05pm

BINEGAR PARISH COUNCIL

Minutes of the meeting held on 3 October 2017 in the Memorial Hall at 7:30 pm

Present: Jon Abbott, Philip Blatchford, Richard Higgins (Chair), Cath Law, Phil Roberts and David Stone.

In attendance: Diane Abbott (Clerk), Cllr Rachel Carter and Paul Sharp.

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| 1 | <p>Apologies for absence It was RESOLVED to accept an apology from John Scadding.</p> | |
| 2 | <p>Chair's Announcements The Chair raised concerns from Harry Crowley regarding damage to the Fair Field wall.</p> | |
| 3 | <p>Declarations of interest There were no declarations of interest.</p> | |
| 4 | <p>Minutes It was RESOLVED that the Minutes of the 5 September be signed as a correct record.</p> | |
| 5 | <p>Matters arising from the Minutes</p> <p>1. Highways and footpaths Binegar Lane/A37 junction: missing street sign (Nov 15) Roemead Lane: broken road sign (Jun 16)</p> <p>The Clerk reported that she had again raised these with Mendip District Council and had not received a response. She undertook to pursue the matter.</p> <p>2. Planning applications 2016/2573/FUL – Alfie's Retreat BA3 4UA – Compliance with planning conditions 2017/1797/FUL – Land to rear of 5 Dalleston – proposed dwelling</p> <p>The meeting noted that neither application had been determined.</p> | DA |
| 6 | <p>Local government reports Cllr Rachel Carter reported on the last <i>Parish Forum</i> stating the session had been very useful and had identified the needs of parishes for future sessions. It was agreed that a later start might improve attendance.</p> | |
| 7 | <p>Planning applications There were no planning applications for consideration.</p> | |
| 8 | <p>Financial matters</p> <p>1. Current financial position The meeting received a report and noted the financial position to date.</p> <p>2. Receipts since the last report The meeting noted the following receipts: £74.71 – Western Power - Wayleave £51.90 – J Abbott timber purchased with lych gate</p> <p>3. Standing order payments since the last report: £649.37 - Primrose Garden Services - grass cutting payment (5/7) £xxx.xx – Parish Clerk – September salary</p> | |

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| | <p>4. Cheque payments authorised: £240.00 – Grant Thornton – external audit £958.70 – Ministry of Play – supply and installation of slide £11,302.32 – HAGs-SMP – Agen play unit £163.80 – HMRC – income tax</p> | |
| 9 | <p>Project updates</p> <p>1. Village name signs and A37 road improvements in Gurney Slade Concerning name signs, the Clerk reminded the meeting that the next step was a meeting with Somerset Highways. She reported that she had invited Mr Chris Betty, Highways Officer to a meeting but had not received a response. She undertook to pursue the matter.</p> <p>The Chair reported public support for the Council's <i>Small Improvement Scheme</i> highway proposal. As it affected Ashwick's part of Gurney Slade, the Chair had consulted that parish council but with no response to date. The meeting agreed that proposal be submitted to County Councillor Mike Pullin.</p> <p>The meeting considered whether it might improve the traffic island to the north of the Post Office and the drainage ditch. Councillors put forward a number of suggestions about the ditch but it was agreed that clearing it of weeds was the first priority both for winter and to understand the best long-term option. Jon undertook to lead this work.</p> <p>On the traffic island, the meeting considered two options presented by <i>Primrose Garden Maintenance</i>. Following discussion, members agreed to proceed with the proposal to clear the island of weeds and topsoil, plant <i>Heuchera</i> over weed suppressing membrane and cover with wood chip. In response to a points raised, the Clerk undertook to seek assurance from <i>Primrose</i> that the plants were salt tolerant and ask when would be the best time to plant.</p> <p>2. Binegar Bottom The meeting received a report on the progress of flood mitigation works and noted that a plan and cost estimate was awaited from R M Penny.</p> <p>3. Public benches It was agreed to defer consideration of benches in the playground until work on the boundary fence was planned.</p> <p>The meeting noted an estimate of £450 to repair the Colbourne Close and Station Road benches and RESOLVED to proceed with the repairs.</p> <p>4. Cemetery improvements The meeting considered the outcome of consultations with parishioners on options for the cemetery boundary fence. It noted the prevailing view favoured an <i>estate fence</i>. Members reviewed a number of prices for the specified work, agreed that <i>Company A</i> best fulfilled the requirements and RESOLVED to proceed with the tender from <i>Company A</i>.</p> <p>Concerning the removal of the existing wooden fence, Philip undertook to lead a work party.</p> <p>5. Churchyard improvements Following negative comments on the state of the yew in the intermediate phase of its maintenance, John and David had undertaken to review the matter. David reported that they needed further arboriculture advice and John had undertaken to arrange this.</p> <p>Meanwhile, the Council deferred further maintenance of the yew.</p> | <p>DA</p> <p>RH</p> <p>JA</p> <p>DA</p> <p>JS</p> <p>DA</p> <p>DA</p> <p>PB</p> <p>JS</p> |

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| 15 | <p>Somerset County Council: Chairman's awards for services to the community The meeting noted that the ceremony would take place on Wednesday 18 October.</p> <p>Jon and Diane undertook to accompany Kevin on behalf of the Parish Council. Diane undertook to liaise with Kevin about attendance arrangements.</p> | DA |
| 16 | <p>Events attended There were no events attended.</p> | |
| 17 | <p>Highways and rights of way Kings Lane/Portway Lane junction: demolished road name sign</p> | DA |
| 18 | <p>Dates for the next and future meetings To note the next meeting: 7 November 2017 in the Memorial Hall</p> <p>Future meetings 5 December 17, 6 February 2018, 6 March 2018</p> | |

The Chair closed the meeting at 8:35 pm

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| | <p>4. Binegar Land and Station Road public benches The meeting noted that an order had been placed for the repair of the benches.</p> <p>5. A37/Tape Lane traffic island The meeting noted that an order had been placed to renovate and plant the traffic island.</p> <p>6. Highways and footpaths</p> <ul style="list-style-type: none"> ▪ Binegar Lane/A37 junction: missing street sign (Nov 15) ▪ Roemead Lane: broken road sign (Jun 16) ▪ King's Lane: broken road sign <p>The meeting noted that Richard had met with the Mendip maintenance manager and replacements were in hand.</p> <p>7. Planning applications</p> <ul style="list-style-type: none"> • 2016/2573/FUL – Alfie's Retreat BA3 4UA – Compliance with planning conditions The meeting noted that Mendip District Council had received amendments to the application. • 2017/1797/FUL – Land to rear 5 Dalleston – proposed dwelling The meeting noted that no determination had been made. | |
| 6 | <p>Local government reports The meeting was up-dated on current projects within Mendip District Council by Cllrs John and Rachel Carter.</p> <p>Cllr Mike Pullin commented that several applications for Highway Small Improvement Schemes had been received and were under review.</p> | |
| 7 | <p>Planning applications There were no planning applications for consideration.</p> | |
| 8 | <p>Financial matters</p> <p>1. Current financial position The meeting received a report and noted the financial position to date.</p> <p>2. Receipts since the last report The meeting noted the following receipts:</p> <ul style="list-style-type: none"> ▪ £275.00 – J Emery - Mr W Coombs ▪ £900.00 – P Coombs - Land Rent <p>3. Standing order payments since the last report:</p> <ul style="list-style-type: none"> ▪ £649.37 - Primrose Garden Services - grass cutting payment (6/7) ▪ £xxx.xx – Parish Clerk – October salary <p>4. Cheque payments authorised:</p> <ul style="list-style-type: none"> ▪ £900.00 – Ministry of Play – Installation of Zingo's ▪ £31.50 – Mileage – Chair's Awards Taunton | |
| 9 | <p>Budget 2018-19 The meeting received and noted the draft budget for 2018-19.</p> | |
| 10 | <p>Projects</p> <p>1. A37 road improvements for Gurney Slade <i>Village name signs</i> The Chair informed the meeting that Somerset Highways had offered to replace the current signs with new standard signs. It was agreed that further discussion was required with Highways.</p> | DA |

BINEGAR PARISH COUNCIL

Minutes of the meeting held on 5 December 2017 in the Memorial Hall at 7:30 pm

Present: Jon Abbott, Philip Blatchford, Richard Higgins (Chair), Cath Law, Phil Roberts, John Scadding and David Stone.

In attendance: Diane Abbott (Clerk), Cllrs John and Rachel Carter and Paul Sharp.

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| 1 | Apologies for absence There were no apologies for absence. | |
| 2 | Chair's Announcements The Chair made the following announcements: 1. Mendip Local Plan The Chair reported receipt of a letter confirming the playground and Neville's Batch as green spaces to be included in the pre-submission consultation from 2 January to 12 February 2018. 2. Police Report from Sheila Thompson The Chair informed the meeting that the Parish Council had now received two monthly reports and proposed keeping a crime list on the website. 3. Removal of cemetery fencing The Chair thanked David and John for removing the cemetery fencing. | |
| 3 | Declarations of interest There were no declarations of interest. | |
| 4 | Minutes It was RESOLVED that the Minutes of the 7 November be signed as a correct record. | |
| 5 | Matters arising from the Minutes 1. Grass cutting contract 2018-19 The meeting received and RESOLVED to accept a quotation from Primrose Garden Maintenance. 2. Binegar Lane and Station Road public benches The meeting noted the completion of refurbishment. 3. A37/Tape Lane traffic island refurbishment The meeting noted that work on the traffic island had been completed. 4. Highways and footpaths <ul style="list-style-type: none">▪ Binegar Lane/A37 junction: missing street sign (Nov 15)▪ Roemead Lane/Binegar Bottom: broken road signs (Jun 16)▪ King's Lane: broken road sign The meeting noted that Mendip scheduled the work for December. 5. Planning applications <ul style="list-style-type: none">▪ 2017/1797/FUL – Land to rear 5 Dalleston – proposed dwelling The meeting noted that Mendip had refused this application. | |
| 6 | Local government reports Councillors Rachel and John Carter wished Binegar Parish a happy Christmas. | |

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| 7 | <p>Planning application 2016/2573/FUL – Alfie’s Retreat BA3 4UA</p> <p>The Council noted that it had recommended refusal on three previous occasions. Having considered the latest plans sent out for consultation, it concluded that there was no reason to change that recommendation.</p> <p>Members were as concerned at the handling of the application by the planning authority. They considered it unacceptable that years had passed and that the planning authority appeared poised to approve an application that failed to address the conditions that the planning authority itself had set.</p> <p>The Chair undertook to draft a response.</p> | RH |
| 8 | <p>Financial matters</p> <p>1. Current financial position The meeting received a report and noted the financial position to date.</p> <p>2. Receipts since the last report The meeting noted the following receipts:</p> <ul style="list-style-type: none"> ▪ £1,000.00 – Land Rent – A Selway ▪ £30.00 – Andrew Wrintmore – Engraving ▪ £60.00 – Class Motor Services - Wayleave <p>3. Standing order payments since the last report:</p> <ul style="list-style-type: none"> ▪ £649.37 - Primrose Garden Services - grass cutting payment (7/7) ▪ £xxx.xx – Parish Clerk – November salary <p>4. Cheque payments authorised</p> <ul style="list-style-type: none"> ▪ £450.00 – The Woodworker – public bench refurbishment ▪ £163.80 – HMRC – income tax, October-December 2017 ▪ £657.60 – Primrose Garden Maintenance – Traffic Island work ▪ £175.00 – Binegar Memorial Hall – Annual room hire ▪ £100.00 – 1st Mendip Scout Group – Donation ▪ £50.00 – Dorset & Somerset Air Ambulance - Donation | |
| 9 | <p>Binegar Cemetery</p> <p>The meeting considered a review of fees and arrangements for scattering ashes. Following discussion, members agreed to raise fees, simplify the fee structure and include a fee for ashes. The Chair undertook to draft a new set of fees.</p> | RH |
| 10 | <p>Budget and precept 2018-19</p> <p>The meeting received and considered a budget and precept for 2018-19. Following discussion, it was RESOLVED to accept the budget and set a precept of £9,000.</p> | DA |
| 11 | <p>Proposal or a permissive footpath</p> <p>David briefed the meeting about creating a permissive footpath along the old Oakhill Brewery railway track. It would run from Binegar Bottom to join footpath 316, which ran from the Horse and Jockey. After discussion, David (and John) agreed to arrange a walk for Councillors to help decide next steps.</p> | DS |
| 12 | <p>Devon and Somerset Fire and Rescue – risk management plan</p> <p>John briefed the meeting on the risk management plan highlighting key points. He confirmed that the plan benefitted parishioners and undertook to make a response for the Council.</p> <p>Members noted that the information would be of value to parishioners and Cath suggested arranging an information session for villagers.</p> | |

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| 13 | <p>Projects</p> <p>1. A37 road improvements for Gurney Slade <i>Ditch by Gurney Slade Stores</i> The meeting noted that Jon and John would assess the requirements to maintain the ditch.</p> <p><i>Road safety and signage</i> The meeting noted with sadness that County Councillor Pullin had not supported the Council's bid for a highway <i>Small Improvement Scheme</i>. It addition, it noted the negative response from Highways to Cllr Carter's proposals to improve road safety.</p> <p>In the circumstances, the meeting was clear that there could be no safety improvements without a strong supporting case and agreed to enlist the help of villagers.</p> <p>Meanwhile, the meeting noted an improvement for mobility scooters allowing access along Woodside footpath. It agreed to pursue further improvements, including the vegetation overgrowth on the footpath between Stone Edge and Myrtle Cottages. The Clerk undertook to notify Highways.</p> <p>2. Binegar Bottom John updated the meeting on flood prevention measures and a quotation received from R M Penny. He undertook to arrange a meeting between Anne Langdon of the <i>Farming & Wildlife Advisory Group</i>, who had designed the scheme tendered and R M Penny who had proposed a different scheme.</p> <p>3. Cemetery improvements The Chair informed the meeting that the installation of estate fencing would take place from 8 January 2018.</p> <p>4. Churchyard improvements John advised the meeting that he had received a recommendation to defer work on the yew trees for 12 months to allow some regrowth. The Chair suggested that tenders be invited in a year's time.</p> | <p>J/J</p> <p>DA</p> <p>JS</p> <p>RH</p> |
| 14 | <p>Playground The meeting noted the playground report. The Clerk informed the meeting that resurfacing work should start during the week commencing 18 December.</p> | DA |
| 15 | <p>Events attended There were no events attended.</p> | |
| 16 | <p>Highways and rights of way Philip requested the removal of a Highways temporary road closure sign along Tape Lane. The Clerk undertook to inform Highways.</p> | DA |
| 17 | <p>Dates for the next and future meetings To note the next meeting: 6 February 2018 in the Memorial Hall</p> <p>Future meetings 6 March 2018 and 3 April 2018</p> | |

The Chair closed the meeting at 8.43pm

BINEGAR PARISH COUNCIL

Minutes of the meeting held on 6 February 2018 in the Memorial Hall at 7:30 pm

Present: Jon Abbott, Philip Blatchford, Richard Higgins (Chair), Cath Law, Phil Roberts, John Scadding and David Stone.

In attendance: Diane Abbott (Clerk), Cllr Rachel Carter and Paul Sharp.

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| 1 | Apologies for absence There were no apologies for absence. | |
| 2 | Chair's Announcements The Chair made the following announcements: 1. Horse and Jockey Inn Collection The Chair acknowledged the generous donation received from the Horse & Jockey collecting box. 2. Police Report from Sheila Thompson The Chair informed the meeting that the Parish Council had received a monthly report and that there were no incidents relevant to Binegar and Gurney Slade. | |
| 3 | Declarations of interest There were no declarations of interest. | |
| 4 | Minutes It was RESOLVED that the Minutes of the 5 December 2017 be signed as a correct record. | |
| 5 | Matters arising from the Minutes 1. Highways and footpaths <ul style="list-style-type: none">▪ Binegar Lane/A37 junction: missing street sign (Nov 15)▪ Roemead Lane/Binegar Bottom: broken road signs (Jun 16)▪ King's Lane: broken road sign The meeting noted that the Chair had informed Mr Isherwood at Mendip District Council that this work had not been carried out for which he had received an apology. 2. Planning applications 2016/2573/FUL – Alfie's Retreat BA3 4UA The meeting noted that there was nothing further to report. 3. Proposed permissive footpath between Binegar Bottom and footpath SM3/16 David informed the meeting that a meeting had been arranged with the owners and a further update would be given at the March meeting. | DS |
| 6 | Local government reports Cllr Rachel Carter asked for feedback on the recent Planning and Parish forums. The Chair stated that he and Jon had attended and found them to be excellent events and well worth attending. | |
| 7 | Planning application There were no planning applications for consideration. | |
| 8 | Financial matters 1. Current financial position The meeting received a report and noted the financial position to date. | |

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| | <p>2. Receipts since the last report The meeting noted the following receipts:</p> <ul style="list-style-type: none"> ▪ £125.94 – Horse and Jockey Inn collection box donation ▪ £100.00 – Emery & Sons – Mr K W Hill ▪ £35.92 – NS&I – Interest capitalisation <p>3. Standing order payments since the last report:</p> <ul style="list-style-type: none"> ▪ £xxx.xx – Parish Clerk – December and January salary payments <p>4. Cheque payments authorised</p> <ul style="list-style-type: none"> ▪ £77.85 – Clerks expenses – external computer drive, 2 x USB sticks ▪ £15.99 – Clerks expenses – combination padlock cemetery gate ▪ £7,257.46 – Jackson’s Fencing – cemetery boundary fence – <i>The meeting noted this was an amended amount to the agenda</i> ▪ £3,180.00 – HAGS-SMP – Playground surfacing ▪ £118.80 – AED Locator (E.U.) Ltd – Replacement Pad Pak – <i>The meeting noted this was an additional payment that required urgent payment</i> | |
| 9 | <p>2017-18 Financial year-end arrangements</p> <p>1. Internal Controls Risk Assessment Cath undertook to carry out the Annual Risk Assessment of Internal Controls.</p> <p>2. Audit arrangements The meeting agreed to continue with existing internal auditor arrangements. The Clerk informed the meeting that relevant paperwork would be sent from PKF Accountants.</p> | CL |
| 10 | <p>2018-19 Financial year plans</p> <p>1. Precept The meeting noted that the Clerk had submitted the Precept request to Mendip District Council.</p> <p>2. External organisation memberships The Clerk advised the meeting of current memberships and subscriptions:</p> <ul style="list-style-type: none"> • <i>Community Council for Somerset</i> - £40.00 • <i>Society of Local Council Clerks</i> - £67.00 • <i>Somerset Association of Local Councils</i> - £85.25. <p>The meeting RESOLVED to renew memberships of each.</p> <p>3. Binegar Cemetery fees The meeting noted and RESOLVED to approve the revised for fees for the cemetery with effect from 1 April 2018.</p> | DA DA |
| 11 | <p>Land and assets – Agricultural Holdings Act tenancy The meeting considered whether to give one year’s notice of rent increase from March 2019 and after consideration of advice received from the Council’s land agent agreed there should be no change.</p> <p>The meeting discussed concerns raised regarding escaping sheep and agreed that the Clerk should take advice from the land agent on appropriate action.</p> | DA |
| 12 | <p>Projects</p> <p>1. A37 road improvements for Gurney Slade The meeting discussed action that could be taken to improve road safety and after discussion agreed:</p> <p>Village Signs</p> <ul style="list-style-type: none"> • The Clerk should contact Somerset County Council highways to discuss location and replacement of existing village signs. • Crest design colours would be reviewed with the assistance of John Law. | DA CL |

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| | <p>Speeding and Road Safety</p> <ul style="list-style-type: none"> Evidence of speeding lorries and dangerous driving should be recorded. Approach parishioners on their views of steps that could be taken to improve road safety. <p>Pavements</p> <ul style="list-style-type: none"> Establish ownership of field with damaged wall and overgrowing vegetation. Request cleansing of pavements and the A37 through Gurney Slade. <p>2. Binegar Bottom John gave an update on work at Binegar Bottom informing the meeting that work on the left hand side was now almost complete. A revised drainage plan had been agreed and the relevant funding application submitted. The next stage would be to commence work on the right hand side. John thanked Paul Sharp for his hard work and support.</p> <p>3. Cemetery improvements The meeting noted that cemetery fencing had been completed and the Chair gave a vote of thanks to David, John, Chris Burr and the Rich family for their help.</p> | PR DA PR DA JS |
| 13 | <p>Playground The meeting received and noted the playground report. Jon stated that numerous areas required turfing. The Clerk undertook to get a quote from Primrose and proceed with work under delegated financial authority.</p> | DA |
| 14 | <p>Somerset library services After discussion, it was agreed that the Clerk should send a letter of support objecting to the closure of the library services in Shepton Mallet.</p> | DA |
| 15 | <p>Fibre-optic broadband The meeting considered fibre-optic broadband and agreed no further action was required.</p> | |
| 16 | <p>Great British Spring Clean The meeting noted that Phil would Project Manage and that the clean would take place on 2 - 4 March. The Clerk undertook to liaise with Mendip about rubbish bags, pickers, collection and help with promotion.</p> | PR DA |
| 17 | <p>Events attended The meeting noted that the Chair and Jon had attended the Mendip Planning Seminar and the Parish Forum and that they had both been well worth attending.</p> | |
| 18 | <p>Highways and rights of way The following were reported:</p> <ul style="list-style-type: none"> Pot holes along Binegar Bottom Rubbish dumped along Binegar Bottom Hedges along: Turners Court Lane and Portway Lane Binegar Bottom | DA DA DA JS |
| 19 | <p>Dates for the next and future meetings To note the next meeting: 6 March 2018 in the Memorial Hall</p> <p>Future meetings 3 April, 1 May, 5 June, 3 July, 4 September, 2 October 2018</p> | |

The Chair closed the meeting at 8.55pm

BINEGAR PARISH COUNCIL

Minutes of the meeting held on 6 March 2018 in the Memorial Hall at 7:00 pm

Present: Jon Abbott, Philip Blatchford (7.10pm), Richard Higgins (Chair), Cath Law, Phil Roberts, John Scadding and David Stone.

In attendance: Diane Abbott (Clerk), Cllrs John and Rachel Carter, Cllr Mike Pullen and 29 members of the public.

Public Forum – 6.30 to 7.00pm

The Parish Council heard members of the public speak regarding **2018/0255/OTS** – Residential development of 15 dwellings with ancillary works - Land West of Flowerstone, Station Road.

It was repeatedly stated that there was fundamentally no change to previous applications. The key areas of concern were around the following:

- The application runs counter to the Mendip Local Plan II
- Highways, infrastructure and road safety – access to the proposed site and the village
- Employment
- Flooding and foul water drainage
- Light pollution
- Development size
- Village dynamics
- Listed buildings

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| 1 | Apologies for absence There were no apologies for absence. | |
| 2 | Chair's Announcements The Chair welcomed visitors and announced he would take Item 7 after Item 3. | |
| 3 | Declarations of interest There were no declarations of interest. | |
| 4 | Minutes It was RESOLVED that the Minutes of the 6 February 2018 be signed as a correct record. | |
| 5 | Matters arising from the Minutes 1. Highways and footpaths <ul style="list-style-type: none">▪ Binegar Lane/A37 junction: missing street sign (Nov 15)▪ Roemead Lane/Binegar Bottom: broken road signs (Jun 16)▪ King's Lane: broken road sign The meeting noted that work was still outstanding. 2. Planning applications 2016/2573/FUL – Alfie's Retreat BA3 4UA The meeting noted that there was nothing further to report. 3. Proposed permissive footpath between Binegar Bottom and footpath SM3/16 David informed members that he, Philip and John had met the owners who had asked for options. It was agreed that Philip would prepare a proposal for the Clerk to take forward. | PB |
| 6 | Local government reports Cllr Pullin gave an update on finance and planning at Mendip District Council. The meeting discussed A37 road safety concerns and Phil undertook to liaise with Cllr Pullin regarding on-going issues. | |

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| | <p>Pavement along A37 Phil reported that he was pursuing the identity of the owner of the field with the damaged wall and overgrown vegetation and hoped to report soon.</p> <p>The Clerk stated she had made a request to Somerset Highways for pavement cleansing and had received an acknowledgement. Meanwhile, Phil reported that the quarry had washed the A37 through the village at the weekend. He undertook to monitor this.</p> <p>2. Binegar Bottom John reported that a grant had been received for the flood mitigation work. He undertook to liaise with the contractor regarding the work. He gave a further up-date on progress and future work. Members thanked John and his team for the work done.</p> | PR DA PR JS |
| 14 | <p>Playground The meeting received and noted the playground report.</p> | |
| 15 | <p>Damage to village verges The Clerk stated that she reported the damage to Somerset Highways and requested verge protector posts. Highways had undertaken to make a technical assessment of the request.</p> | DA |
| 16 | <p>Training The Chair reminded members of the planning seminars that Mendip organised and noted that the final one would take place on 15 March in Glastonbury Town Hall.</p> <p>The Clerk reported a Speed Indicator Device (SID) briefing on 14 March. At this, the potential costs and benefits to the parish would be outlined. Jon undertook to attend.</p> | JA |
| 17 | <p>Correspondence The meeting received a request for funding towards Mendip Community Transport and RESOLVED to donate £50.00.</p> | |
| 18 | <p>Events attended The meeting noted no events had been attended.</p> | |
| 19 | <p>Highways and rights of way The following were reported:</p> <ul style="list-style-type: none"> ▪ Pot holes along Binegar Bottom ▪ Fly tipping of bottles on Roemead Lane <p>The Clerk undertook to report.</p> | DA |
| 20 | <p>Staff appraisal The meeting noted that the Clerk's appraisal would be undertaken by the Chair and Cath.</p> | |
| 21 | <p>Dates for the next and future meetings To note the next meeting 3 April 2018 in the Memorial Hall</p> <p>Future meetings 1 May, 10 May Annual Parish Meeting, 5 June, 3 July, 4 September, 2 October 2018</p> | |

The Chair closed the meeting at 7.55pm